



**State of Florida  
Department of Children and Families**

**Ron DeSantis**  
Governor

**Chad Poppell**  
Secretary

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**AGREEMENT FOR SUPERVISED VISITATION PROGRAMS**

Pursuant to s.39.0139 and s.753.05, F.S., this Letter of Agreement outlines specific requirements in the provision of supervised visitation services administered by the (Name): \_\_\_\_\_ Supervised Visitation Program in accordance with the agreement on file with the \_\_\_\_\_ Judicial Circuit.

***The Florida Department of Children and Families (DCF) agrees:***

1. To acknowledge the authority of the staff of the above-named Supervised Visitation Program to accept or decline referrals. Programs shall decline to accept a case for which they cannot reasonably ensure the safety of all clients, program staff and volunteers, for reasons including, but not necessarily limited to the following:
  - a. The volatile nature of the case or client;
  - b. Inadequate training of program staff and/or volunteers;
  - c. Inadequate facility security;
  - d. Insufficient resources;
  - e. Insufficient case background information;
  - f. Conflict of interest.

***The (Name): \_\_\_\_\_ Supervised Visitation Program agrees that:***

1. The program has an agreement with the court and a current affidavit of compliance on file with the chief judge of the \_\_\_\_\_ Judicial Circuit affirming that the program has agreed to comply with the minimum standards contained in the administrative order issued by the Chief Justice of the Supreme Court on November 18, 1999.
2. The program will ensure that all program staff monitoring supervised visitation and other contact will have previously received special training in the dynamics of child sexual abuse provided through the Clearinghouse on Supervised Visitation; same training will be clearly documented in staff personnel files.
3. The program will have protocols established for obtaining background information on the family/case, prior to the initiation of supervised visitation services.
4. The program will accept only those referrals for which staff members have the requisite case background information, training, and security in place to safely monitor visitation and other contact.

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5. The program will decline referrals of child sexual abuse cases when staff lacks the necessary training or education, when background information has not been received, or when lack of security may enable revictimization of the child.

6. The program will establish and train staff on procedures for staff to follow when supervising visitation and other contact, particularly in cases involving child sexual abuse.

7. The program will develop and follow policies for the handling and reporting of critical incidents.

8. The program will develop and enforce rules for appropriate interaction between the child(ren) and the parent(s)/individual(s) visiting during supervised visitation and other contact.

9. The program will suspend visits and subsequently notify the court in cases when the child appears to be traumatized by the visits, or when the parent/individual visiting or having other contact with the child engages in inappropriate behavior or otherwise violates program rules.

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(DCF Representative Signature and Title)

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(Date)

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(Supervised Visitation Program Director Signature)

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(Date)